

# Department of Health and Human Services (DHHS)

## Grants Management Advisory Committee (GMAC)

Monday, January 13, 2020 (10:30am)

### Meeting Locations and Teleconference information:

Office	Address	City	Meeting Room
<i>Division of Public and Behavioral Health</i>	<i>4150 Technology Way</i>	<i>Carson City, NV 89706</i>	<i>Suite 303</i>
<i>Division of Aging and Disability Services</i>	<i>1020 Ruby Vista Drive</i>	<i>Elko, NV 89801</i>	<i>Suite 102</i>
<i>Division of Public and Behavioral Health</i>	<i>1820 East Sahara Ave</i>	<i>Las Vegas, NV 89104</i>	<i>2<sup>nd</sup> Floor Conf. Room</i>

**Call-In Option: 1-888-204-5984**

**Access Code: 2799329**

### PUBLIC NOTICE

### WORK SESSION AGENDA

Agenda items may be taken out of order; items may be combined for consideration by the Committee; and items may be pulled or removed from the agenda at any time.

#### **I. Call to Order**

Welcome, Roll Call, Announcements  
Chair, Diane Thorkildson

#### **II. Public Comment # 1**

*Public Comment will be taken during this agenda item regarding any item appearing on the agenda in consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken.*

#### **III. Approve September 12, 2019 Meeting Minutes**

(Discussion and For Possible Action) Diane Thorkildson

#### **IV. Approve Recommendations for Request for Proposal (Notice of Funding Opportunity)**

(Discussion and For Possible Action) Connie Lucido

#### **V. Department of Health & Human Services, Grant Management Unit 2019 Needs Assessment**

(Discussion and Information) Connie Lucido

#### **VI. Membership Vacancies**

(Discussion and Information) Diane Thorkildson

#### **VII. Family Resource Center Sustainability Study**

(Discussion and Information) Lori Follett

### **VIII. Public Comment #2**

*Public Comment will be taken during this agenda item regarding any item appearing on the agenda in consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on an agenda as an item on which action may be taken.*

### **IX. Additional Announcements and Adjournment.**

(Information/Discussion) Diane Thorkildson

*Notice of this meeting was posted in the following locations: Clark County Social Services, 1600 Pinto Lane, Las Vegas, Fax 702-455-5950; Nevada Division of Health and Human Services, 1020 Ruby Vista Drive, Suite 102, Elko, Fax 775-753-1374; Nevada Dept. of Health & Human Services, Las Vegas Fax 702-486-7686; Nevada Dept. of Health & Human Services, Director's Office, 4126 Technology Way, Room 100, Carson City, Fax 775-684-4010. Nevada Division of Public & Behavioral Health, 4150 Technology Way, Carson City, Fax 775-687-7570; Division of Public & Behavioral Health Las Vegas Fax 702-486-7686; Nevada Aging & Disability Services Division, Desert Regional Center, 1391 S Jones Boulevard, Las Vegas, 702-486-6334; Washoe County Human Services Agency, 350 S. Center Street, Reno, Fax 775-785-8648, Nevada State Library & Archives, Fax 775-684-3330, State Welfare Ely Office, Fax 775-289-1645, State Welfare Reno, Fax 775-448-5094; Downtown Reno Library Fax 775-327-8390; Legislative Council Bureau Fax 775-684-6705; Grant Sawyer Building Fax 702-486-2012.*

*This notice was also mailed to groups and individuals as requested and posted on the DHHS website at: <http://dhhs.nv.gov/Programs/Grants/PGS/> and on the State of Nevada Public Meeting Notice website at <https://notice.nv.gov/>. Meeting materials will be available to the public at each meeting location (listed on page one of this agenda) on the day of the meeting. They will also be posted online prior to the meeting or contact the Grant Management Unit via phone at 775-684-4000 or by email: [gm@dhhs.nv.gov](mailto:gm@dhhs.nv.gov).*

**Department of Health and Human Services (DHHS)  
Grants Management Advisory Committee (GMAC)**

**DRAFT Meeting Minutes  
September 12, 2019**

**Meeting Locations (Video conferenced)**

Carson City: Division of Public and Behavioral Health, 4150 Technology Way, Room 303

Elko: Aging and Disability Services Division, Early Intervention Services, 1020 Ruby Vista Drive, Suite 102

Las Vegas: Division of Public and Behavioral Health, 4220 S. Maryland Pkwy, Bldg. D Ste. 810

**Members Present**

Diane Thorkildson

Stacy York

Leslie Bittleston

Chris Linton

Tom McCoy

Alison (Ali) Caliendo (Phone)

Fernando Serrano

Fred Schultz

Jeff Fontaine (Phone)

Amber Bosket (Phone)

**Members Absent**

Dan Wold

Amy Kelly

Shirley Trummell

Susan Lucia-Terry

**Department Staff Present**

Constance Lucido, Chief, Beth Handler, Julieta Mendoza, Lori Follett, Kayla Jacobs, Rachel Hunter, Katherine Pacheco, Grants Management Unit (GMU), DHHS Director's Office.

**Others Present**

Amy Dewitt-Smith, N4

Korine Viehweg

Lauren Soulam, Boys and Girls Club of Truckee Meadows

Melanie Barkley, NV Rural RSVP

Karen Beckerbaur, Douglas County

Nicole O'Banion

Jodi Qualls, Douglas County

Rebecca LeBeau, Child Assault Prevention

Quinn Cartwright, Healthy Communities Coalition

Laura Urban, Division of Public and Behavioral Health (DPBH), Chronic Disease Prevention and Health Program

Shane Piccini, Food Bank of Northern Nevada

**I. Call to Order, Roll Call and Announcements.**

Diane Thorkildson called meeting to order at 9:00 AM. Ms. Lucido took roll call and a quorum was confirmed. No additional announcements.

**II. Public Comment #1**

None

### **III. Approve July 23, 2019 Meeting Minutes**

Ms. Bittleston moved to approve the July 23, 2019 meeting minutes. The motion was seconded by Mr. McCoy and then carried unopposed with one abstention from Mr. Linton.

Ms. Thorkildson welcomed the new Committee member, Chris Linton, and asked for an introduction.

- Mr. Linton went on to introduce himself as the new member filling the position of a member with knowledge, skill, and experience in building partnerships between the public sector and the private sector. He is the executive director of the Nevada Community Action Association and is happy to be on the committee.

### **IV. Stakeholder Review of the Request for Application Process**

Ms. Thorkildson opened discussion of this agenda item by stating that she was looking forward to this meeting to hear from stakeholders about the request for application process. She stated that it has historically been a difficult process, and the GMAC is looking to partner agencies to hear their suggestions for improvement and changes. She stated this will be one step in a process, and the Grants Management Unit (GMU) staff would be reaching out to their Listserv and ask for written feedback with the goal of coming back to the December meeting with solid recommendations for moving forward. Ms. Thorkildson states that she will be setting rules so that everyone could be heard from, and also being mindful of everyone's time. She stated she is going to set a timer for 5 minutes for each person. In order to be mindful of time, if someone makes a point that is also yours, just mention that you agree with that individual. Ms. Thorkildson opened discussion starting with Elko.

Elko Public Comment:

Tammy with PACE coalition in Elko stated she would like to observe and will chime in with questions.

Las Vegas Public Comment:

Brenda Herbstman, Clark County Social Service. Ms. Herbstman stated she wants to know what the purpose of the conversation is today and if discussion has been made since the last public comment regarding this topic.

Ms. Thorkildson agreed with Ms. Herbstman and discuss what happened with the meeting where the grant money was awarded. Mr. Serrano stated that there is a good two-page document in the agenda packet and suggested that staff take the committee through the document to provide a targeted discussion. Ms. Lucido stated that all the material for the meeting is available on the GMU website. The document that Mr. Serrano is referring to is the Request for Application Improvement mixed after the meeting minutes in the meeting packet. Ms. Lucido stated that after discussion with staff and listening to feedback from committee members at the last meeting, feedback was broken down into three areas of concern being the template, the evaluation piece, and the scoring. Ms. Lucido asked the committee if they would like her to go through the document to discuss what is in each section. Mr. Serrano stated he thinks it would be advantageous to go through point by point so that comments can be made on each area.

Ms. Lucido went through the Template area of concern in the Request for Application Improvement document.

Mr. McCoy responded to the template point regarding the issues about the process regarding the length and stated he had made some comments regarding the 800-page application he had to review. Mr. McCoy states that it gets to the point of what is really important to review, and are things like 40 page

bylaws really necessary? He stated that he thinks that a hard look should be focused on the aspects of what the application really addresses, why they want the money and what they're going to do with it. Ms. Thorkildson agreed stating that some other application processes she has been involved in that the application has been sent to staff for staff to go through prior to the reviewers seeing to determine what is important.

Mr. Serrano noted that some applications were 300 pages, some 800 pages, and some 1000 pages.

Ms. Thorkildson asked if any other committee members had comment on the Template issue with no responses. She then opened up to public comment in Las Vegas.

Las Vegas Public Comment:

Tara Phebus, Prevent Child Abuse Nevada and Nevada Institute Children. Ms. Phebus stated that she thinks that most of the solutions here would address. She stated that she thinks the big concern was about transparency and clarity in what the expectations were with the application in terms of how it would be assessed and who would be assessing it. She would add having staff to review applications prior to moving on for further review. She also stated to just be clear in what those minimum requirements are, what needs to be done to meet those, that staff would review those, and which part would be reviewed and scored by the committee.

Mona Way, Boys Town. Ms. Way stated that the bitters conference would be an excellent idea as well as a Q & A period. She states that often times a Q & A period will allow the committee or agency issuing the RFP to refine the process and amend the RFP process.

Jolie Courtney, Foundation Positively Kids. Ms. Courtney stated that it would be a cool thought to submit those qualifications first prior to being able to submit the application.

Carol O'Hare, Nevada Council on Problem Gambling. Ms. O'Hare stated that in the early days of the Problem Gambling grant application there was a technical review, which was a checklist with a deadline to get the technical information in. This was reviewed and determined if an applicant met the standards. She also stated that it was very clearly spelled out what the standards were.

Elko Public Comment: None

Phone Public Comment: None

Carson City Public Comment:

Amy Dewitt-Smith, Executive Director of Neighbor Network of Northern Nevada. Ms. Dewitt-Smith states that she went through this process for the first time this year. She stated that she did submit feedback after the process. She agreed that it seems as if the applications are huge and she has written federal applications that were half the size of this. She states that some of the areas could have been more overt. She stated that the two-year budget was a bit confusing as she wrote her proposal as a pilot project, making the first-year budget staggered and the second-year budget growing. She states that the first-year budget was the only one considered, and as she knew previously she would have made the budget years match better. She discussed concerns during the review process regarding some evidenced preference to public agencies over non-profits. She states that the public agencies will have their budgets with less overhead costs due to other funding streams, and a non-profit agency has less revenue streams. She noticed a preference for applications that have less administrative costs. Ms.

Dewitt-Smith stated that non-profits have fewer limitations than public agencies as they have less rules and regulations. She stated that some of the solutions are vague regarding if there would be possible formulas for things like operating costs. She stated that she got no notification on the July 23<sup>rd</sup> meeting, and that historically it was sent as an email.

Korine Viehweg, Executive Director of Northern Nevada RAVE Family Foundation. Ms. Viehweg stated that this was the 4<sup>th</sup> or 5<sup>th</sup> time that she has gone through this process, and it has been different every time. She stated that this time it seemed to go backwards from previous processes as this one was paper trailed, with copying and pasting everywhere. She states that there was a step where the GMAC reviewed all of the documents and pieces before it went onto committees, and then had scores that were lower than they were losing against that didn't get ruled out in the first step. She states that she has had grants submitted in the past that have not made it to the next step. Ms. Viehweg stated that maybe going back to the steps of eliminating some applications prior to review by the committee. She states that maybe an online process may rule out some human error.

Ms. Thorkildson asked for any more comment with no one responding. She then asked Ms. Lucido to move to the Evaluation Category.

Ms. Lucido went through the Evaluation area of concern in the Request for Application Improvement document.

Ms. Thorkildson opened commenting to committee members.

Ms. Bittleston stated that as someone who both writes, and reviews grant applications, the evaluation process is very important. She stated that as an evaluator of this particular grant, was that there were applications received for more money than was available. She stated that the reviewers wanted to be able to provide funds to everyone. She recommended to rank the applications and fund the applications at 100% until the money runs out. She said that it would be easier on reviewers to rank the applications and the money is funded based on the rank.

Ms. Thorkildson commented stating that she concurs with that comment.

Mr. Serrano concurred with the comment also.

Ms. Thorkildson states that this goes throughout all the categories, that she would like to see a stronger emphasis on making sure that applications and strategies match with the efforts of other statewide groups discussing the same topics. She would like to know if questions were being asked to make sure that efforts were aligning statewide across commissions and across boards.

Mr. McCoy commented that he read the final critique, no consideration for programs already receiving funds. He said that he heard comments such as "state money is already going to X, Y, Z, federal money is already going to X, Y, Z." Mr. McCoy stated that he wonders if there is some point of uniqueness that can be addressed in the standpoint of funding because there are some large health districts receiving funding. Should they have priority? Mr. McCoy said that it is not a criticism, but a question if we are hindering developing non-profits at the expense of giving money to some governmental sub-sections already receiving funds?

Ms. Courtney stated that in efforts to give everyone money, funds are cut down.

Ms. Thorkildson clarified that it was stated they would be funding at 100% against giving some money to all.

Ms. Bittleston agreed stating that at the last review the evaluators didn't have clear guidance with how to provide the money available with requests over the amount available. The committee tried to see value in everything and to give money to everyone. Now as evaluators to rank the applications provided to the GMAC and it is funded at 100% from rank 1 to how much money is available.

Ms. Caliendo stated that she agreed in theory to funding at 100% based on ranking provided that the evaluator bias can be fix. She also stated that some fantastic organizations have funding for grant writers that are able to provide information in the way that small non-profit foundations are unable to do. Ms. Caliendo asked if the committee was also considering where the need is, and not clustering areas that are being over served.

Ms. Thorkildson stated that this is a point well taken.

Mr. Linton stated that he would like to highlight one of the potential solutions on page one of the Request for Application Improvement document regarding having a workshop for evaluators. He stated this would be helpful for a new member coming in, and that this would help provide some consistency on the committee level.

Ms. Thorkildson opened up to public comment.

Las Vegas Public Comment:

Carol O'hare stated she has a question regarding terminology. She has heard the committee talk about scoring applications and ranking applications. She asked if ranking means from highest to lowest score or if there would be something subjective in the group evaluation discussion as the recommendation is made to the committee.

Ms. Lucido responded stating that the way she has seen them in the past, is that if there is ranking and funding at 100% the concern is that geography and are the services provided in that geography. If the RFA building is thoughtful about how much money, for what services, in which areas of the state, then that conversation is taken off the table because we know we are going to fund that service in that geography.

Ms. O'Hare asked if there is a numerical score being placed on the application and that is how it relates to the process to the ranking.

Ms. Lucid stated that the applications would be assigned to the reviewers in the section of the RFA that they meet, whether it is geography or type of service. She states that part of her recommendation and vision is that the reviewers receive the applications, they will receive some training, and this will be after an administrative review giving them only the pieces they need to review.

Ms. O'Hare states that she is asking if there is scoring piece, and the application will know what each piece can be scored up to.

Ms. Lucido states that exists and that is at the evaluator's discretion. She states that the staff can provide better direction as to what sorts of things to look for to get to those scores. What is a good

score and provide an opportunity for the reviewers to come together to talk about the pieces of the application they saw. They each have a very important point of view that they should be able to share. Whether that changes their individual score or not, perhaps they can ask questions of the applicant, but there would need to be more conversation around that.

Ms. O'Hare states that she has been in the situation of a grant being scored by 5 reviewers and having seen those scores and comments finds them to be infuriating. There can be a great reviewer with great experience in one area, but no experience in non-profit who makes an interpretation about one sentence in the application with no feedback to say to the group they don't understand. She also said or better yet to have the group score together to ask if they agree to questions to be asked of the applicant which could help come to a group score. She mentioned reviewer bias and ask if they had been together to discuss would the scoring have been different.

Ms. Herbstman stated that she likes the solutions available and would like to make a recommendation. She states that there is value in pilot programs and innovation and new ideas. She states that there is also value in the tried and true programs that work. She mentioned that in the RFA if there built in some type of scoring or assessment for programs that are already being funded through this stream, and if they are doing well. If they are doing well and getting the results that were anticipated, then there should be some type of evaluation in there. If they are not doing well, then questions of why we are going to continue funding the organizations who are not performing well. She also stated that with the evaluators to have a geographic representation to make the scoring even more across the board as well.

Ms. Way stated that as being on both sides of the process as a reviewer for federal grants and as an agency writing grants for funding programs. She stated that she would like to underscore determining the reviewers and their expertise is very important to set up for a good review. She stated that for the federal government, they have to submit resumes to be considered for a reviewer. She also agrees with reviewer training to give a very thorough understanding of the RFP. She stated that it is important to setup the grant review structure. She agrees with having the reviewers to come together and share their comments, so they can find out why an individual might be scoring much lower than others.

Ms. Phebus stated she would like to underscore the point regarding having feedback for the applicants. She would like, as an applicant, to have the knowledge of where points were lost so that it can be taken back, and improvements can be made as necessary. She also stated that she would like to see potential caps on awards so that the applicants are not writing grant applications that will take up the full amount of the funding available.

Phone Public Comment: None

Carson City Public Comment:

Ms. Dewitt-Smith stated that she agrees with all of the suggestions. She stated that she has been reflecting on grant applications she has written on the federal level, and one thing that she has seen done is to break up the applications to states and communities. She stated that the questions are different, and therefore scored differently. Her example is that grants to states can evidence their statewide approach versus the grants to communities that will go towards non-profits or community agencies that will be more targeted. She states that it helps to have the questions tailored to make the distinction and level the playing field. She noted as well that if those priority areas are addressed, and those proposals are supposed to receive additional points addressing gap areas. She states that maybe



the committee would feel more comfortable if a portion of the questions asked applicants to identify their sustainability plan. She noted diversifying committee members to show each category having clear representation.

Quinn Cartwright, Healthy Communities Coalition. Ms. Cartwright states that she wanted to bring forth some of the criteria that has been brought up. She mentioned bylaws given that any 501-c3 applicant in Nevada has to submit bylaws. She asked why is necessary to submit bylaws versus a 501-c3 letter. She also mentioned when talking about evaluators, it is important to have representation from different agencies as well as the target population of the programs. She stated that it is important to include them as reviewers or in the reviewer meetings.

Ms. Viehweg stated that in order for applicants to get better, they need to know what they are not hitting. She also states that as a committee they have a difficulty due to Open Meeting Laws. She stated that she doesn't think that the committee having discussions outside of a public meeting is a bad thing. She said it make it look messy on the end of the public.

Ms. Thorkildson states that the GMU staff is trying to work with the Attorney General's office to work around being able to meet outside of a GMAC meeting.

Ms. Lucido stated that it is the understanding that GMAC is making recommendations, but it is the evaluators that are scoring. She states that previous evaluators were just GMAC members, and they met separately. She stated that as long as quorum is not met, which is more than 8 members in a phone conversation, email, or in person it is not considered a public meeting. However, in the interest of remaining transparent, we do not want to get that close. She stated that we do want to increase the number of evaluators and include the GMAC members that would like to be an evaluator to be able to make some solid recommendations based on the RFA that was decided upon by GMAC.

Ms. Thorkildson asked Ms. Lucido to discuss the Scoring section.

Ms. Lucido went through the Scoring area of concern in the Request for Application Improvement document.

Ms. Thorkildson opened to committee comments

Ms. Bittleston commented regarding evaluator bias stating that everyone brings a different perspective in the review process. She states that when she is looking at a piece, she is looking at a program that has proven through their data that they are successful. She stated that on pilot programs she looks very strongly on the areas of how they will measure the outcomes. She stated that everyone is looking at something a little bit different, and that is how the GMU Staff place people on teams to ensure that everyone on the team does their due diligence. She states that the reviewers are doing as best as they can.

Mr. Serrano stated that was a reviewer he would have welcomed the opportunity to have a discussion with the group their different perspectives prior to the process.

Ms. Thorkildson stated that she agreed with Mr. Serrano. She stated that if a way to have discussion prior to sitting down with other reviewers would help make the decisions and more effective.

Ms. Thorkildson opened to public comment:

Ms. Herbstman responded regarding the bias. She stated that as applicants they understand professional bias, but the personal bias that was heard is what was being referred to.

Ms. Phebus states that it would be helpful for an opportunity for applicants to have a response to questions, then the reviewers could come back with a more complete score.

Phone Public Comment: None

Ms. Lucido stated that there is one more for Las Vegas.

Diane Farkus, Family to Family Connection . Ms. Farkus stated that she appreciates the comments regarding bias. She also stated that there is a way to overcome bias by having a focus on what our issues are in terms of our national ranking. She stated that by having a focus can help to move forward.

Elko Public Comment:

Tammy, PACE Coalition. She asked what is the possibility of having two separate evaluators review the application and then average the score?

Ms. Lucido commented that one of the ideas is to have 5 to 6 reviewers on one application and then averaging those scores.

Ms. O'Hare comments that her concern with bias in the grant process where the application is being reviewed by two reviewers and has a lack of perspective in their organizational experience that is hard for a grantee to hear.

Carson City Public Comment:

Shane Pichini, Food Bank of Northern Nevada. Mr. Pichini states that for several funding cycles now the challenge between funding and application based on score versus funding to ensure statewide coverage has posed problems and confusion. He states that it is being asked of the Wellness Committee to review in making funding priorities very clear. He also states that when a 30% cut is made to a proposal, everything that was liked about the proposal could be drastically impacted by that cut. He states that if the cut would be made, it would be helpful for the agency to be able to come back and explain what the cut may mean to the outcome. He also states that when the scores are being reviewed, and there are two high scores and one at a much lower score with no feedback there is no way to understand why such a gap would be present.

Ms. Dewitt-Smith asked what community assessment data is utilized to develop some of the gap data? She also asked what is the recruitment plan for the reviewer shortage? She stated that as drafting proposals in the future she would like to know where the community assessment data is coming from?

Ms. Thorkildson states that GMAC has to do its own Needs Assessment like all other commissions in Nevada. She commented that she has been pushing for alignment for collaboration between the commissions. She states that Ms. Lucido may have a better understanding.

Ms. Lucido states that GMAC had asked Director Whitley to consider resources for an external Needs Assessment to be done. She states that it is currently in the edit stage of a very strong Statewide Needs Assessment. Ms. Lucido states that she will ask for that to be placed on the December agenda, and is a 900-page document with all appendices. She states that it is very comprehensive for each county, and then splits each county to discuss the needs in each county. She states that it also compares each county as well. She stated that this will likely be one of the data pieces to be considered for the next RFA process. She stated that as far as the recruitment process for reviewers, it is difficult, but the intention is to reach out to the State Grants office as they have a pool of reviewers who are on a ListServ, where we can ask if there is availability.

Ms. Thorkildson asked for other Carson City comments.

Ms. Viehweg states that she noticed a very large discrepancy in scoring as well. She states that the first year that she had applied, her organization was in their second year of funding, and there was a piece that had come up with some questions and they had been able to answer questions and making changes. She states that due to changes each time in the process it is difficult to make the request honest.

Ms. Thorkildson asked again for any more comments in Carson City. She also asked Ms. Lucido if there were any other points of information the GMU was looking to hear.

Ms. Lucido thanked Ms. Thorkildson for allowing this to be brought to the committee and to get stakeholder feedback. She stated that she is certain that the GMU can provide a strong list of recommendations for GMAC's consideration to move forward in December.

Ms. Thorkildson asked if the committee members had any further comments and thanked Mr. Serrano for reminding them of the document in the packet which helped organize the discussion.

## **V. Policies and Procedures**

### **a) Family Resource Center**

- Ms. Follett states that the Family Resource Centers were established in legislation in 1995. There are 18 service areas, 22 resource centers, with at least one in every county. They are funded with the Fund for Healthy Nevada, at about \$1.3 million per year. They provide close to that in match. They are only required to provide 10% of their funding, but they generally match more. She states that the whole Policy document was provided, but the updates are:
  - Updated Clarification on the Match. The NRS was included as well as samples of the type of match that can be done such as cash, in kind, volunteer hours, and donations. She also asked them to have conversations if they have questions on match.
  - Clarification on Electronic Records Storage. They have been directed to the NRS on Electronic records and how they can be stored.
  - Asks for Notary Services were made, and we asked that they do not charge their clients for notary services.

### **b) Human Trafficking**

- Ms. Follett states that there are a few changes to this policy as well. The NRS is 217.500. This has been in effect since 2013, and the Director of the Department

of Health and Human Services allocates money from this account on an emergency basis.

- This is a contingency fund that is funded all by donations.
- Items brought to the GMAC are considered to go above and beyond and emergency.
- Information has been added in regard to how the disbursements are being made. They do not go directly to clients, but through vetted partnerships throughout the state to ensure we are good stewards of the money as if it were a state fund.
- The requirement of backup documentation is as if it were a state fund.
- The request for reimbursement does state that receipts are required.
- There is clarification on what is being asked and we want a receipt to ensure that the reimbursement is for services already provided.

Ms. Thorkildson asked if anyone had any questions with no response.

## **VI. Public Comment #2**

Las Vegas:

Ms. Herbstman commented that she would like to acknowledge Ms. Lucido and her team for summarizing the public comment made at the previous meeting and making everyone feel that they had been heard.

Janie Ross, PACT Coalition. Ms. Ross stated she is curious to see how this feedback being heard for this particular grant are replicable among all grants that stakeholders apply for. She stated she would like to see this information shared throughout state agencies.

Elko: None

Phone: None

Carson City: None

## **VII. Additional Announcements and Adjournment**

Ms. Thorkildson thanked everyone for their feedback through this meeting and stated that everyone is committed to making this process as smooth and transparent as possible. She noted that the next meeting will be in December and to watch the website and emails for the dates. The meeting was adjourned at 10:39 AM.

## Notice of Funding Opportunity (NOFO) Recommendations

**OBJECTIVE:** To improve the DO-GMU NOFO template and evaluation process

Topic Area	Recommendation(s)
<b>TEMPLATE</b>	<ul style="list-style-type: none"> <li>• Individual NOFO for each funding stream, with specific funding allocated to the outcome (i.e., respite, parent education etc.) with a funding ceiling and threshold for geographic regions in Nevada</li> <li>• Assign data sets that applicant will use to address need in service area</li> <li>• Streamline application to PDF fillable with minimal attachments.</li> <li>• Funding priorities, preferences, partnerships and weights will be determined prior to release and included in the NOFO</li> </ul>
<b>INSTRUCTION</b>	<ul style="list-style-type: none"> <li>• Orientation for submitters</li> <li>• Question and answer period for submitters</li> <li>• Technical review completed for proposals submitted at least 48 hours prior to the submission deadline.</li> </ul>
<b>SCORING</b>	<ul style="list-style-type: none"> <li>• Funding priorities, preferences, partnerships, and weights will be determined prior to the release of the NOFO and will be included in the scoring matrix</li> <li>• Clear matrix for applicant that mirrors the reviewer’s evaluation document, and is included in the application template</li> <li>• Pre-determined percentage of points required before funding can occur</li> </ul>
<b>EVALUATION</b>	<ul style="list-style-type: none"> <li>• Administrative review at agency to determine pass or fail</li> <li>• Orientation for evaluators</li> <li>• Individual review by randomized evaluators (minimum of 5 per proposal)</li> <li>• Evaluators will be GMAC members as well as the list maintained by State Grant Office</li> <li>• Evaluator Review Workshop</li> <li>• Evaluator rank for funding to be provided to GMAC for review and approval for recommendation to DHHS Director</li> </ul>
<b>OVERALL</b>	<ul style="list-style-type: none"> <li>• Subawards will be recommended to the DHHS by the rank approved by GMAC</li> <li>• DHHS will define funding to answer program questions such as: public versus private funding; expanding services versus pilot projects; and indirect versus direct costs</li> <li>• Budget negotiations will occur at DHHS, and be supported by a clear policy from DHHS</li> </ul>
<b>NEXT STEPS</b>	<ul style="list-style-type: none"> <li>• April GMAC – presentation by the State Grant Office illustrating their NOFO process for the Account for Family Planning</li> <li>• July GMAC, GMU will provide template for the application with NOFO timeframe, in addition to any decision questions for GMAC recommendation</li> <li>• October GMAC, GMU will bring final draft of NOFO (7/1/21 funding) for approval</li> </ul>

Steve Sisolak  
*Governor*



Richard Whitley  
*Director*

State of Nevada  
Department of Health and  
Human Services

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2019 Title XX Needs Assessment

Director's Office - GMU

Connie Lucido



1/6/2020

*Helping people. It's who we are and what we do.*



# Agenda

1. Purpose and Scope
2. Informed
3. Roadmap of Report & Limitations
4. Summary & Next Steps



# Purpose and Scope

- Social Service Block Grant (Title XX)
  - To prevent, reduce or eliminate dependency;
  - To achieve or maintain self-sufficiency;
  - To prevent neglect, abuse, or exploitation of children and adults;
  - To prevent or reduce inappropriate institutional care; and
  - To secure admission or referral for institutional care when other forms of care are not appropriate





# Purpose and Scope

- Grant Management Advisory Committee (GMAC)
  - The GMAC (NRS232.385) recommend and monitor several streams of funding, including the Fund for a Healthy Nevada.
  - In each even-numbered year, GMAC is required to submit recommendations regarding community needs and priorities.



# Purpose and Scope

- 2019 Needs Assessment
  - Examined many complex factors influencing a point-in-time view of Health & Human Services in Nevada.
  - Inform future social services and public health priorities across a multitude of programs.

[http://dhhs.nv.gov/uploadedFiles/dhhsnvgov/content/Programs/Grants/NV\\_SHNA\\_FINAL.pdf](http://dhhs.nv.gov/uploadedFiles/dhhsnvgov/content/Programs/Grants/NV_SHNA_FINAL.pdf)



# Informed

- Primary Data (interviews and surveys)
- Secondary Data (indicators, utilizations, existing assessments)

**Table 1: Health Care Indicator Data by Category, with Subcategories and Total Number for Each**

Category	Subcategories	Total # of Indicators
<b>Access to Health Care</b>	Access to primary care (9), access to mental health care (3), access to dental care (7), access to insurance/health care affordability (7)	26
<b>Behavioral Health</b>	Mental health (8), suicide (4), substance use (24)	36
<b>Health Behaviors &amp; Preventive Care</b>	Immunizations (5), nutrition (2), physical activity and sedentary behaviors (3), preventive health screenings (7), sexual health (2)	19
<b>Health Outcomes</b>	Chronic disease (9), cancer (13), communicable disease (13), weight status (6), mortality (22), crime/MVA/pedestrian deaths (3), perceived health status (2)	68
<b>Maternal &amp; Child Health</b>	Abortion (1), prenatal care (1), pre-term births (1), birth rate (3), low birth weight (1), breastfeeding (1), infant mortality (1), child mortality (1)	10
<b>Individuals with Disabilities</b>	All populations (11), children (12)	23
<b>Social Determinants of Health</b>	Adult adverse childhood experiences (ACEs) (11), high school student ACEs (6), education (16), employment (3), food insecurity/hunger (5), income (5), poverty (8), air/water quality (2), crime/violent related behaviors (7), quality of housing (2), motor vehicle related (5)	70



# Informed

- **Service Utilization Information (secondary data)**

This included all payer hospital utilization (excluding behavioral hospitals)

- **County Existing Assessments**

Total of 19 plans reviewed from 10 counties

- **Consideration for Special Populations**

American Indian, Youth, Homeless, Incarcerated, Disabilities,  
Minority, Seniors, Transitional-aged Youth, and Veterans



# Roadmap for Report Use

**Table 1: Report Sections and Definitions**

Section	Description
<b>Nevada Overview</b>	Nevada Demographic and Geographic Information
<b>Special Populations</b>	Information about the eight special populations included in this report, with a summary of US, Nevada and health-related detail for each population.
<b>Statewide Assessment Results</b>	Summary of the Secondary and Primary Data collected, analyzed, summarized and prioritized for this assessment.
<b>Prioritization Methodology</b>	Description of the prioritization process used to determine top priorities for each county and the state overall.
<b>At-A-Glance (AAG) Tables</b>	These tables include a summary of the secondary data indicators collected for this assessment (in Appendix A). The AAG tables identify the highest and lowest ranked counties (when ranking was conducted).
<b>Nevada State Profile</b>	Two-page infographic for Nevada that summarizes key indicator data for each County. This follows the Prioritization Methodology section and precedes the County Profiles and Summaries. Source data for profiles follow Nevada State Profile.
<b>State &amp; County Profile Icon Legend</b>	One-page legend for the icons used in the Nevada and County Profiles. This follows the Nevada State Profile and source pages.
<b>County Profiles</b>	Two-page infographic that summarize key indicator data for each county. These precede the County Summaries.
<b>County Summaries</b>	Overview and summary of primary and secondary data, and other information for each county. These follow the County Profiles.

# Roadmap for Report Use

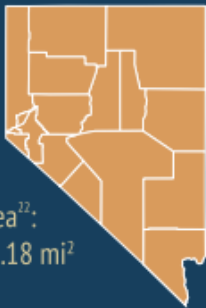
**Table 28: Access to Health Care Indicators At A Glance, by County, with Reference to Best and Worst Ranking**

Table #	Indicators Reported by County	Date(s)	# ranked best & worst	Carson City	Churchill	Clark	Douglas	Elko	Esmeralda	Eureka	Humboldt	Lander	Lincoln	Lyon	Mineral	Nye	Pershing	Storey	Washoe	White Pine
<b>Access to Primary Care</b>																				
A1 A2	% of Adults Who Have 1+ Personal Care Provider	2015-2018A: R, 2018: U	3					●	:	:		●	●		●	●		●		
A3	Licensed Primary Care Physicians (MDs and DOs) - Rate per 100,000 Population	2018	3	●		●			●	●								●	●	
A4	Ratio of Primary Care Providers to Population	2016	3	●					●			●		●			:	:	●	●
A5	% of Population Residing in a 1° Care Provider Health Professional Shortage Area (HPSA)	2019	Indicator could not be ranked																	
A6	Licensed Advanced Practice Registered Nurses (APRNs) – Rate per 100,000 Population	2018	3	●					●	●				●	●				●	
A7	Licensed Advanced Physician Assistants – Rate per 100,000 Population	2018	3	●		●			●	●			●					●		
A8 A9	% of Adults Last Visit to Dr for Routine Checkup or Physical Exam (Past 12 Months)	2015-2018A: R, 2018: U	3		●				:	:		●			●			●	●	
A8 A10	% of Adults Last Visit to Dr for Routine Checkup/Physical Exam 5+ Years Ago	2015-2018A: R, 2018: U	3						:	:		●		●	●			●	●	●
A8 A11	% of Adults Never Visited Dr for Routine Checkup or Physical Exam	2015-2018A: R, 2018: U	3	●					:	:		●	●		●		●			●

# Roadmap for Report Use

Substance Use: Tobacco, Alcohol, Marijuana, Prescription Drugs and Opioids																					
Table #	Indicators Reported by County	Date(s)	# ranked best & worst	Carson City	Churchill	Clark	Douglas	Elko	Esmeralda	Eureka	Humboldt	Lander	Lincoln	Lyon	Mineral	Nye	Pershing	Storey	Washoe	White Pine	
A51 A52	% of Adults who Currently Smoke Cigarettes	2015-2018A: R, 2018: U	3				●		:	:			●		●	●	●			●	
A53 A54	% of Adults who Currently Smoke E-Cigarettes	2015-2018A: R, 2018: U	3				●		:	:	●	●	●	●	●	●		●			
A58	% of Motor Vehicle Crashes with at Least 1 Driver Involved Having a BAC of 0.08 or Higher	2017	1 (B) 3 (W)	● (0)	● (0)			●		● (0)		●	● (0)		● (0)			● (0)	●		
A59 A60	% of Adults who are Binge Drinkers	2015-2018A: R, 2018: U	3	●				●	:	:	●	●	●					●		●	
A61 A62	% of Adults who are Heavy Drinkers	2015-2018A: R, 2018: U	3	●		●			:	:		●	●					●		●	
A64 A65	Alcohol Poisoning/Overdose Emergency Department Encounters - Rate per 100,000 Population	2015-2018A: R, 2018: U	3	●					●	●		●			●			●			
A66 A67	Alcohol Poisoning/Overdose Inpatient Admissions - Rate per 100,000 Population	2015-2018A: R, 2018: U	3	●				●							●			●	●	●	
A68 A69	Alcohol Poisoning/Overdose Mortality - Rate per 100,000 Population	2015-2018A: R, 2018: U	3			●		●	●	●					●					●	
A73 A74	% of Adults who Currently Use Marijuana	2015-2018A: R, 2018: U	3	●				●	:	:			●						●	●	●
A77 A78	Opioid Prescription - Rate per 1,000 Population	2015-2018A: R, 2018: U	3	●			●								●	●		●		●	
A79 A80	Opioid Poisoning/Overdose Emergency Department Encounters - Rate per 100,000 Population	2015-2018A: R, 2018: U	3				●		●	●			●				●	●		●	
A81 A82	Opioid Poisoning/Overdose Hospital Inpatient Admissions - Rate per 100,000 Population	2015-2018A: R, 2018: U	3					●	●				●	●		●		●	●	●	●
A83 A84	Opioid Poisoning/Overdose Mortality - Rate per 100,000 Population	2015-2018A: R, 2018: U	3					●	●	●		●	●	●		●					●





# NEVADA STATE PROFILE

2019 Population<sup>1</sup>: 3,053,928 people  
 Population Density: 27.8 people per square mile (mi<sup>2</sup>)  
 Capital: Carson City  
 Sixteen counties and one consolidated municipality (Carson City)

Land Area<sup>22</sup>:  
 109,781.18 mi<sup>2</sup>

## TOP PRIORITIES

### Behavioral Health



### Access to Health Care

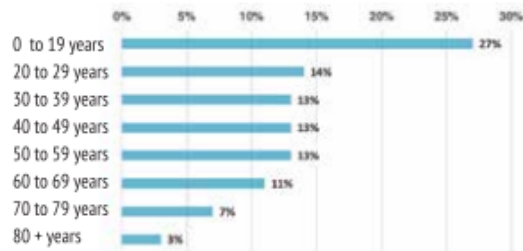


### Poverty



## DEMOGRAPHICS

### AGE<sup>1</sup>



**MEDIAN AGE<sup>4</sup>**  
 38.7

17 & UNDER<sup>3</sup> 23.5%

OVER 65<sup>3</sup> 15.1%

### RACE/ETHNICITY<sup>1</sup>



- White, non-Hispanic
- Hispanic
- Asian/Pacific Islander
- American Indian/Alaska Native
- African American/Black

## CHILDREN AND ADOLESCENTS

### HIGH SCHOOL STUDENTS<sup>2</sup>



% who seriously considered attempting suicide<sup>2</sup>

**16.6%** US 17.2%



% who used tobacco one or more times in the last 30 days<sup>2</sup>

**12%** US 19.5%



% who drank alcohol one or more times in the last 30 days<sup>2</sup>

**26.5%** US 29.8%



% who played video or computer games for 3 or more hours per day<sup>2</sup>

**54.9%**

US 77.3%



**71.6%**

% of women who received prenatal care in the first trimester<sup>5</sup>

US 70.7%



**69%**

% of children, 19 to 35 months old, who are appropriately vaccinated<sup>6</sup>



**6.8%**

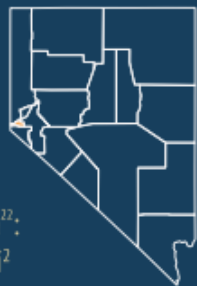
% of population, 18 and younger, without health insurance<sup>7</sup>



**27,159**

# of children enrolled in Nevada Children's Health Insurance Program<sup>8</sup>





# CARSON CITY PROFILE

2019 Population<sup>1</sup>: 54,102 people, 1.8% of Nevada's Population  
Population Density: 374 people per square mile (mi<sup>2</sup>)  
Consolidated Municipality | Capital of Nevada  
Designation: Urban

Land Area<sup>22</sup>:  
144.66 mi<sup>2</sup>

## TOP PRIORITIES

### Behavioral Health



### Chronic & Communicable Diseases



### Income, Poverty, & Housing



## DEMOGRAPHICS

### AGE<sup>1</sup>



**MEDIAN AGE<sup>1</sup>**  
43

NV 38.7

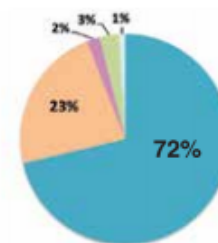
17 & UNDER<sup>3</sup> 20.4%

NV 23.5%

OVER 65 +<sup>3</sup> 22.5%

NV 15.1%

### RACE/ETHNICITY<sup>1</sup>



- White, non-Hispanic
- Hispanic
- Asian/Pacific Islander
- American Indian/Alaska Native
- African American/Black

## CHILDREN AND ADOLESCENTS

### HIGH SCHOOL STUDENTS<sup>2</sup>



% who seriously considered attempting suicide<sup>2</sup>

NV 16.6%

US 17.2%

16.6%

% that have lived with someone who was depressed, mentally ill, and/or suicidal<sup>2</sup>

NV 30.3%

26.2%



% who used tobacco one or more times in the last 30 days<sup>2</sup>

NV 12%

US 19.5%

15.4%



% who drank alcohol one or more times in the last 30 days<sup>2</sup>

NV 26.5%

US 29.8%

31.3%



% who played video or computer games for 3 or more hours per day<sup>2</sup>

NV 54.9%

46.7%

NV 71.6%

US 77.3%



59.6%

% of women who received prenatal care in the first trimester<sup>5</sup>

NV 69%

US 70.7%



67%

% of children, 19 to 35 months old, who are appropriately vaccinated<sup>6</sup>

NV 6.8%



8.8%

% of population, 19 and younger, without health insurance<sup>7</sup>

NV 27,159



704

# of children enrolled in Nevada Children's Health Insurance Program<sup>8</sup>



# Summarized Priorities

**Table 2: Top Three Priorities for Counties and Nevada based on the 2019 State Health Needs Assessment**

County/Region	Priority 1	Priority 2	Priority 3
Carson City	Behavioral health	Chronic & communicable diseases	Income, poverty & housing
Churchill	Behavioral health	Income, poverty & housing	Access to health care
Clark	Access to health care	Behavioral health	Housing & poverty
Douglas	Behavioral health	Access to health care	Chronic diseases
Elko	Access to health care	Behavioral health	Health behaviors & preventive care
Esmeralda	Access to health care	Maternal and Child Health	Income & poverty
Eureka	Access to health care	Behavioral health	No third priority
Humboldt	Behavioral health	Access to health care	Health behaviors & preventive care
Lander	Behavioral health	Health behaviors & preventive care (tie)	Access to health care
		Maternal & child health (tie)	
Lincoln	Employment & job training	Access to health care	Health behaviors & preventive care
Lyon	Behavioral health	Access to health care	Employment & poverty
Mineral	Behavioral health	Chronic diseases	Employment & poverty
Nye	Access to health care	Employment, income, poverty & housing	Chronic diseases
Pershing	Access to health care	Employment & poverty	Behavioral health
Storey	Behavioral health	Access to health care	No third priority
Washoe	Behavioral health	Housing	Chronic & communicable diseases
White Pine	Access to health care	Education	Behavioral health
Nevada	Behavioral health	Access to health care	Poverty



# Limitations

- Not comprehensive for any one topic
- Indicators in other health topics
- Broad and inclusive Social Determinants of Health some turned into subcategories
- Small counties data often suppressed
- Few respondents in some counties
- At-a-Glance tables compare county-to-county





# Next Steps

- Annual executive updates
- Revised assessment every three (3) years
- Utilized by GMAC for funding priorities biennially
- Other Partner Activities



# Questions?





# Contact Information

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## Status of Grants Management Advisory Committee – January 2020

NRS 232.383 Requirements for GMAC	Members/Terms	Affiliation	Subcommittee
One superintendent of a county school district or his designee	<b>Vacant</b>		
Director of a local agency which provides services for abused or neglected children	<b>Laura Alison Caliendo</b> Term expires 6-30-2021	Foster Kinship	Prevention of Child Abuse and Neglect
One member with knowledge, skill and experience in the provision of services to children	<b>Amy Kelly</b> Term expires 9-30-2020	North Tahoe Family Resource Center	Prevention of Child Abuse and Neglect
Representative of Department of Juvenile Justice	<b>Leslie Bittleston</b> Term expires 6-30-2020	DCFS Juvenile Justice Program Office	Disability Services
One member with knowledge, skill, and experience in providing services to senior citizens	<b>Shirley Trummell</b> Term expires 9-30-2020	Senior Nutrition ADSD	Wellness (Hunger)
Two members with knowledge, skill, and experience in finance or business	<b>Amber Bosket</b> Term expires 6-30-2021	CEO, Growing Gears	
Two members with knowledge, skill and experience in finance or business	<b>Vacant</b>		
Representative of NACO	<b>Vacant</b>	Nevada Association of Counties	
One member with knowledge, skill, and experience in building partnerships between the public sector and the private sector	<b>Christopher Linton</b> Term expires 8-31-2021	Nevada Community Action Association	
Two members of the public with knowledge of or experience in the provision of services to persons or families who are disadvantaged or at risk	<b>Diane Thorkildson, Chair</b> Term expires 6-30-2020	University Center for Autism and Neurodevelopment	Wellness (Hunger)
Two members of the public with knowledge of or experience in the provision of services to persons or families who are disadvantaged or at risk	<b>Fernando Serrano</b> Term expires 6-30-2020	Independent Contractor Retired Deputy Administrator, Juvenile Justice Services, Division of Child and Family Services	
One member with knowledge, skill, and experience in the provision of services to persons with disabilities	<b>Susan Lucia-Terry</b> Term expires 6-30-2021	Clark County School District Assistive Technology Services	Disability Services
One member with knowledge, skill, and experience in the provision of services relating to the cessation of the use of tobacco	<b>Tom McCoy</b> Term expires 6-30-2020	American Cancer Society Cancer Action Network	Disability Services
One member with knowledge, skill, and experience in the provision of health services to children	<b>Fred Schultz</b> Term expires 6-30-2021	Positively Kids	
One member who is a member of the Nevada Commission on Aging	<b>Stacy York, Vice Chair</b> Term expires 9-30-2020	State of Nevada Aging and Disability	

**Family Resource Center 2020 Report**  
**Highlights for Grant Management Advisory Committee**  
**January 13, 2020**

**Family Resource Centers** were created by the State Legislature in 1995 as facilities within at-risk communities that could families and individuals could obtain an assessment of their eligibility to receive social services to provide either direct services or referrals to other social service agencies within their community.

It is anticipated that the **2020 Report** will guide a plan for FRC continued viability in today’s human services environment and ensure their sustainability over the long term. The report will provide an analysis of each FRC’s structure, funding streams, and programs along with a review of challenges and opportunities.

**PROJECT OBJECTIVES & BENEFITS**

The expected benefits of the project will be increased knowledge of the role of Nevada’s FRCs and a strong roadmap to improve resources available to FRCs and their communities.

Identify the <b>sustainability</b> of each of the 23 FRCs funded by the state, including location, governance structure, programs and services, staffing patterns, funding streams, key champions, and infrastructure.
Determine the <b>impact</b> of each FRC on their individual community or neighborhood by identifying and analyzing available data.
Develop a <b>matrix</b> of each FRC including a profile of their budget and demographics served.
Provide <b>recommendations</b> to sustain Nevada’s FRCs for use in their fund development for the FY 2022-2023 legislative budget cycle.

**TIMELINE**

